**COUNCIL SUMMONS**

**COLWINSTON COMMUNITY COUNCIL**

**ANNUAL MEETING IN THE SYCAMORE TREE, COLWINSTON, ON MONDAY 8th MAY, 2017 AT 7.30 PM (followed by the May Ordinary meeting)**

**AGENDA**

1. Attendance and apologies for absence
2. Election of Officers for the year 2016-17:

* Election of Chairman
* Election of Vice – Chairman

1. Deliver by Councillors of their declarations of acceptance of office and register of interest’s form
2. Appointment of any new committees, confirmation of the terms of reference, the number of members (including, if appropriate, substitute councillors) and receipt of nominations to them.
3. Election of representatives to:

The Vale Joint Liaison Committee (1+ a deputy)

OVW meetings

School Governor at Colwinston Primary School

Any Other Committees deemed necessary

1. To review the report of the internal auditor
2. To review the year end accounts for year ended March 2017
3. Review and signing of Annual Report for year ended March 2017
4. Review and adoption of appropriate Standing Orders, Financial regulations, Code of Conduct and Risk Management policies
5. Review and confirmation of arrangements for insurance cover in respect of

all insured risks

1. Review and approve the policy on paying Councillor expenses
2. Consideration of charity requests
3. Annual Review of the Clerk’s salary, performance and terms of conditions

14. Setting the dates, times and place of ordinary meetings of the full Council for

the year ahead.

Joanna Howell – Clerk to Council 03/05/2017